



Woodfield School

Pupil Friendly Behaviour Policy

**Remember at Woodfield School,
EVERY DAY IS A NEW DAY**

What's it all about?

We really want to learn in a safe and secure school where behaviour is good. Here are some ideas that already make Woodfield School such a positive place to learn.

- We have lessons to match our needs
- We have good relationships between us and all staff
- We should all follow the rules!
- Our staff listen and care about us
- We know that we are all different and we all understand this

At Woodfield School the staff promise to:

- Always work together to follow our behaviour policy and be adults that are excellent role models.
- Support each other in front of pupils
- Always communicate, all the time
- Always have good relationships with pupils
- Always listen when we have a problem
- Make sure the learning helps us improve and progress

Pupils at Woodfield School know that if any member of staff asks us to do something, we must do it. It really doesn't matter who asks us, the important thing is that they have asked us!

Rewards for positive behaviour:

- Staff will tell us we are doing well!
- Phone calls, letters, postcards home
- Certificates that are given to us with meaning
- Activities and trips
- Rewards from our form tutor
- Signatures - over and above
- House points

Security

At Woodfield School we hand our valuables to all staff. We do this as soon as we are asked and we do not argue. Our valuables are safety locked away till the end of the school day. We know that we don't really need mobile phones and things in school.

What happens if our behaviour is poor?

All staff can speak to pupils at any time about their behaviour when they are in school and when behaviour is poor outside of school. We know that the sanction or consequences we are given will depend on what we have done.

The Quiet Room

If we are finding things difficult and become disruptive in class, on the playground or around school we might be asked to go in to Quiet Room for time out.

- The space is calm and quiet
- We will only stay in the Quiet Room for the time it takes for us to do the right thing, finish work, and apologise for poor behaviour.
- We are allowed to have our lunch or use the toilet.
- We must be told how long we will be in the Quiet Room and what we can and cannot do when we are in there.

Catching up with missed work because of poor behaviour

All staff can ask us to catch up on our work at break, lunch or after school. Parents do not have to say that this is okay as long as staff are being fair. We are allowed to go to the toilet, eat and drink as long as it doesn't interfere with finishing the work. Work can also be sent home to be finished and returned the next day.

Pupils who run away from school

If you run away from school, staff have to contact your parents/carers who may ask us to call the police. This is so we remain safe.

Taking our belongings away

All staff are allowed to search us without consent and if it is necessary to take certain items away and keep them safe. Such as:

- Mobile phones
- Anything else which can receive emails or can be used in cyberbullying incidents
- Alcohol
- Illegal drugs
- Stolen items
- Tobacco
- Fireworks
- Pornographic images
- Knives and weapons
- Anything that can be used to hurt or damage property

All staff can decide if and when to give us our belongings back, staff should always let our parents know if they have taken our belongings from us.

Internal exclusion

- When pupils behaviour is really poor and they have found it very hard to put things right or they keep repeating the same behaviour they will be given an Internal Exclusion. This means that they will have to do their lessons for a whole day or half a day in the Quiet Room. The pupil will stay there, they will have their lunch alone and not be allowed out for morning or lunch break. Staff will supervise all of this.

Being Sent Home

- Sometimes instead of an internal exclusion our parents will be contacted and we will be sent home with work to complete. We will return to school the next day for a new start.

External Exclusion

- External Exclusions are given when things have gone really wrong. Pupils are sent home for a certain number of days. The head teacher calls your parents and a letter goes on your file. External exclusion happens when a pupil may have sworn at member of staff or tried to hurt another pupil or member of staff.....but it has to be very poor behaviour to be externally excluded.

Only Mrs Lawrence can externally exclude pupils and she really hates doing it!

In conclusion

Everyone at Woodfield School at all times must remember that we are all individuals. There must always be the individuals at the heart of everything we do. We love to be rewarded for our good behaviour.

Signed: _____ Head teacher

Signed: _____
School Council Liaison/ Parent Governor

Signed: _____
Year 10 School Councillors

Date: _____